

Stoneridge
Elementary School
Parent-Student Sourcebook



STONERIDGE ELEMENTARY SCHOOL
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Dear Stoneridge Elementary School Community,

Welcome back! We are thrilled to begin another exciting and successful school year at Stoneridge Elementary. Our dedicated staff is eager to embark on a journey of learning and growth alongside your children. Our mission is to foster a nurturing environment where students are inspired to embrace education every day!

We extend our heartfelt gratitude to the amazing PTC, supportive Stoneridge parents, and families. Your active involvement and unwavering support make our school community truly exceptional. For those interested in getting more involved, we offer numerous volunteer opportunities. Don't hesitate to reach out to any staff member to learn how you can contribute.

At Stoneridge, we proudly embrace the STEAM (Science, Technology, Engineering, Arts, Math) approach to education. We go the extra mile to ensure our students receive the best possible education. Our curriculum includes the Science Docent program, providing technology access to all students, Art Docent, Music, Choir, and much more. Additionally, we have both 4th and 5th grade Math Olympiad teams to further nurture our students' academic potential.

This information guide aims to address fundamental questions about Stoneridge Elementary, including schedules and procedures. Should you have any inquiries, please don't hesitate to reach out to us; we are here to assist you. Throughout the school year, we will keep you informed through our school website, newsletters, school messenger system, and school marquee. Stay updated on the latest news and events through our various communication channels, such as Facebook (RCS D Stoneridge), Instagram (@rcsdstoneridge), and ParentSquare.

For our returning families, we express our sincere gratitude for contributing to the greatness of Stoneridge as a place of learning. Welcome back for another wonderful year! To our new families, we extend a warm and enthusiastic welcome to the Stoneridge family. Together, we form a strong team.

Once again, please remember that our door is always open to address any questions, concerns, or comments you may have throughout the school year. Your input is invaluable to us.

Please reference the [District Handbook](#) for additional district information and policy.

Thank you, and we eagerly look forward to an amazing school year!

Warm regards,

Megan Spears
Stoneridge Principal

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DAILY SCHEDULE

Students should arrive on the school grounds at **7:30 a.m. unless they eat breakfast at 7:20 a.m.** School begins at **7:40** for all 1st through 5th grades.

Transitional Kindergarten (TK) (Monday-Friday Schedule)

7:30 Students may enter school grounds
7:40 Instruction begins—students in seats
11:45 Lunch
12:25 Lunch Ends
12:42 Dismissal

Kindergarten – 5th

7:30 Students may enter school grounds
7:40 Instruction begins—students in seats
11:15 Lunch(2nd/3rd)
11:50 Lunch(Kinder/1st)
11:55 Lunch (4th and 5th)
11:55 **Instruction Begins(2nd and 3rd)**
12:30 Instruction Begins(Kinder and 1st)
12:35 Instruction Begins (4th and 5th)
1:45 Dismissal (Kindergarten)
1:55 Dismissal (TK, 1st-5th)

Minimum Day (PLC Wednesdays) Grades Kindergarten – 5th Grade

7:30 Students may enter school grounds
7:40 Instruction Begins
11:15 Lunch(2nd/3rd)
11:50 Lunch(Kinder/1st)
11:55 Lunch (4th and 5th)
12:32 Dismissal (Kindergarten)
12:42 Dismissal (TK, 1st-5th)

Conference Week Dismissal Grades TK – 5th 7:40 -11:25 a.m.

7:30 Students may enter school grounds
7:40 Instruction Begins
10:10 Lunch(2nd/3rd)
10:25 Lunch(TK/Kinder/1st)
10:56 Lunch (4th and 5th)
11:15 Dismissal (Kindergarten)
11:25 Dismissal (TK, 1st-5th)

VISITING OR LEAVING THE SCHOOL GROUNDS

Parents coming to school during the day for any reason **must** check in the office and show their ID before going to the classroom. All volunteers, parents, and visitors must check in through the office and wear “visitor” identification during their time on campus. This helps us identify those who have legitimate business on the school grounds and also enables us to account for everyone in the event of an emergency. Visitors must return and sign out at the office upon leaving campus.

Office hours are 7:15 a.m. to 3:15 p.m. No one is allowed to interrupt the classroom during instructional time.

All school volunteers **MUST** complete a Roseville City School District School [Volunteer Information Form](#).

If you need to pick up your child during the school day, you must check them out through the office. Parents/guardians picking students up will be asked to show photo identification and this will be checked against names filled out on the students’ emergency cards. A note should be sent to the school informing the classroom teacher that the student will leave before the end of the school day if at all possible.

Adults without RCSD identification are **NOT** allowed on playgrounds.

RELEASING STUDENTS FROM SCHOOL

Children will be released from school to their parent or guardian or to an adult specifically designated by the parent on the child’s emergency card, **only**. This precaution is taken to insure the safety and well being of our students. Requests to release students early from class disrupt instruction and should be avoided when possible. Please schedule medical and other appointments after school hours so that children do not miss important instruction.

BICYCLES – SKATEBOARDS- SCOOTERS – ROLLERBLADES

Students who ride bicycles, skateboards, or scooters to school must park them in our bicycle racks. Bicycles should be locked and are never to be ridden on the school grounds by students or adults. Students are reminded to wear helmets, and always follow safety rules. Skateboards, electric scooters, Heely shoes, and rollerblades are not to be used on campus.

SAFE ROUTES TO SCHOOL

Parents, please instruct your children about the rules of safety and the safest routes to be used when walking to and from school. All students walking to school are directed to use the sidewalks whenever possible. Caution should be used in crossing streets and the use of crosswalks and signals are recommended where available. Students riding bicycles are reminded that the rules and regulations of the California Vehicle Code are in force. Wear your helmet.

Parents please, when driving your child to school, keep it slow and remember ...

- Stay in your car unless you are parked in a designated parking space.
- Be polite and considerate of others.
- Please pull all the way forward
- Please drive slow

School Rules-parents, please review with your children:

- There is no profanity or fighting on the school grounds or on the way to and from school. This includes use of sexual terms in humor or jest.
- Electronics brought to school should be used for education purposes only. The school is not responsible for any lost or damaged items.
- Pocket knives, play guns, or sharp instruments are not allowed. These may result in suspension or expulsion from school. No toys of this nature are ever allowed.
- Students willfully damaging school property (including books, playground equipment, etc.) will be required to pay for their damage.
- Students cannot be in a classroom without adult supervision.
- Students in halls or bathroom during class time must have permission to be in the hallways or bathroom.
- Students are not allowed to use their personal mobile devices (including phones, smart watches, bluetooth headphones (such as AirPods), and personal tablets) once they have entered campus for the instructional day and cannot resume their use until after the last period of the day. Devices must be turned off and stored away for the duration of the school day. Find more information here: rsdk8.org/digital-resources

SCHOOL SAFETY ISSUES

The Roseville City School District will not tolerate firearms, weapons or other threats to the safety of the students or staff. The District has high expectations for student behavior. **Any and all actions which may jeopardize personal safety will be taken very seriously.** The District will not accept comments directed at any student or staff member, which are of a **threatening nature**.

The District will apply appropriate disciplinary consequences, including possible expulsion. We will not hesitate to file charges with law enforcement or seek restitution **on behalf of the District** for any applicable damages.

SAFETY DRILLS AND EVACUATIONS

Staff and students rehearse safety procedures for preparedness in the event of fire, earthquake, or intruder at school. In the case of fire or earthquake, each class has an assigned building evacuation destination on the playground. In the case of an intruder, lockdown and shelter in place procedures are followed.

EMERGENCY CARDS AND UPDATES

It is essential that the information you have provided on your child's Emergency Card remains current at all times. Please call the office or send a note so we can make necessary changes as they occur. The more phone numbers you provide us with, the quicker we can contact you in case of an emergency. Remember, only adults (18 and older) specifically designated by the parent or guardian on the Emergency Card will be allowed to sign out or transport a student from school.

ABSENCES AND TARDIES

Please reference the [District Handbook](#) for more information.

When your child is absent, parents are required to call the Absence Hotline or submit an email the morning of the absence stating the reason for the absence.



Absences and tardies affect the learning of all students on campus. Please ensure students are at school and on time every day. Consistent attendance is a key factor in your child's success at school. Please try to schedule appointments before/after school and vacations during school breaks.

Students must attend school daily and remain in school the entire instructional day. Absences are only excused for health reasons, attendance at an immediate family member's funeral (one day in California and three days out of state or country), court appearances, or religious holidays.

Students must arrive at school on time. Please check your child's arrival time and help them to be at school on time. Students must check in at the office before class if they arrive after the official start time.

INDEPENDENT STUDY CONTRACTS

Parents/guardians looking to take their student(s) out on short-term independent study for the personal family business must complete the online form. As a reminder, students may use short-term independent study when they are gone for a planned absence of 3-15 days. If a student takes multiple independent studies, they are limited to 15 days each school year. Parents requesting short-term independent study will still need at least five days' notice before taking their student(s) out of school to ensure proper notification to their teacher(s) and provide schoolwork. *Independent Study is not offered during the first week or last two weeks of school.*

[Short-Term Independent Study Request Form \(English\)](#)

[Short-Term Independent Study Request Form \(Spanish\)](#)

LOST AND FOUND

Please make sure that jackets, sweaters, lunch boxes and other items brought to school are clearly marked with your child's name and phone number. We accumulate a vast assortment of property during the school year. The Lost and Found is located in the front of the school. We hang items on the front gate. Items left in the Lost and Found will be donated to a charitable organization at the end of each trimester.

HEALTHY CHOICES

Roseville City School District has a Board Policy on **Healthy Foods in the Schools**. This RCSD Board Policy is based on the California Healthy Schools Bill SB12, which has been passed by the state lawmakers.

This Healthy Foods Policy focuses on serving healthy foods at school, both in the cafeteria and in the classrooms. The intent is to educate students to make healthy food choices.

Stoneridge School will support this policy by implementing the following procedures concerning distribution of foods in the classroom, both by the teachers and students.

- **We will not be allowing students to bring in any food items to share with the class on birthdays or other special occasions.**
- If you would still like to honor your child's birthday, check with your child's teacher on suggestions for non-food items (pencils, stickers, erasers, etc.) that could be shared with the class.
- Families will be notified if any non-nutritious foods (such as candies or cookies) are used as part of classroom activities or celebrations.
- If teachers hold any type of celebration or class party, families will be informed beforehand. This will be the time to enjoy those special treats, along with some healthy snacks.

We trust that you will support us in teaching our students the importance and benefits of healthy eating. We have an obligation to provide our children with the best physical and academic environment.

HOMEWORK

We encourage families to support their child at home with assignments that are sent home for completion and/or practice. Homework is always optional, but encouraged to support your child's learning and practice of skills that are taught in class. If your child is struggling with any assignments at home please communicate these concerns to your child's teacher so that they are aware and can provide additional support in the classroom setting.

MESSAGES AND DELIVERIES

In order to preserve instructional time, no messages or deliveries will be taken to classrooms. You may leave a voicemail for your child's teacher and it will be returned within 24 business hours. Balloons, flowers, and/or other distracting items will not be delivered to classrooms.

SCHOOL IMPROVEMENT PLAN

Stoneridge has a School Site Council (SSC) consisting of school personnel and parents who develop a School Improvement Plan, which is designed to meet the particular needs of our students.

Site monies obtained for our school improvement are used in a multitude of ways, such as purchasing educational materials, programs to help students, and for staff development that allows staff members to enhance educational techniques and knowledge.

All parents are encouraged to become involved with the educational process by volunteering to help with special projects, attending meetings, visiting the school, learning more about the school program and assisting your child with studies at home.

STONERIDGE DRESS CODE

Please reference the [District Handbook](#) for more information.

BULLYING

Please reference the [District Handbook](#) for more information.

HOT LUNCHES

Please reference the [District Handbook](#) for more information.

<https://www.rcsdk8.org/nutrition-services>